**Certificate Application Form**

**Certificate in Professional Training for Primary Science Teachers (30 hours) / Certificate in Professional Training on Primary Science Curriculum Leadership (15 hours)**

**【Please submit this application form to Science Education Section,**

**Curriculum Support Division, EDB by post】**

Address: Science Education Section, Curriculum Support Division, EDB

Room E232, 2/F, East Block,

Education Bureau Kowloon Tong Education Services Centre, 19 Suffolk Road, Kowloon Tong, Kowloon.

I have participated in the following certificate programme(s) and fulfilled the requirements for designated training hours. I hereby apply for: (Can choose more than one option)

* the “Certificate in Professional Training for Primary Science Teachers (30 hours)”
* the “Certificate in Professional Training on Primary Science Curriculum Leadership (15 hours)” (Note: Teachers should have completed and obtained the “Certificate in Professional Training for Primary Science Teachers (30 hours)” programme.)

**Section A: Personal Particulars**

Name in Chinese: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name in English: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Section B: Details of the Training Programmes**

The **“Certificate in Professional Training for Primary Science Teachers (30 hours)” programme** covers a series of different **elective courses**, targeting all aspiring primary science teachers. The training aims to facilitate teachers’ understanding of the content of the Primary Science curriculum as well as mastery of its learning and teaching strategies and diversified assessment strategies. Its content includes science knowledge enrichment seminars, site visits, teaching practice workshops, etc.

Applicants who apply through the Training Calendar System and complete a total of 30 hours of **designated teacher training courses** provided by EDB from the 2022/23 to 2027/28 school years, including a minimum of 12 hours of the **“Professional Teacher Training Series for Introduction of Primary Science”** programme, will be awarded the **“Certificate in Professional Training for Primary Science Teachers (30 hours)”**. The [**list of designated courses**](https://www.edb.gov.hk/attachment/tc/curriculum-development/kla/science-edu/pri-sci/Designated_Courses_List(30hrs).pdf) has been uploaded to Primary Science webpage of the Science Section, EDB and will be updated regularly. The above training certificate is of an incentivising nature and is not a requirement for teaching Primary Science.

There is also an exemption mechanism for the certificate programme, whereby General Studies teachers with science-related academic qualifications and/or certain years of teaching experience can be exempted for up to 18 hours of training hours, yet are still required to complete a minimum of 12 hours of the “Professional Teacher Training Series for Introduction of Primary Science” programme. An applicant who holds a bachelor’s degree in Science, Technology or Engineering conferred by a recognised tertiary institution in Hong Kong or holds an equivalent qualification (the applicant must clearly state the major and minor subjects of the degree program), and/or has a certain years of teaching experience as verified by the principal / School Management Committees (SMCs) / Incorporated Management Committees (IMCs), can have certain training hours exempted.

The **“Certificate in Professional Training on Primary Science Curriculum Leadership (15 hours)” programme** targets at aspiring Primary Science subject panel heads or level coordinators and aims at enhancing their capabilities in Primary Science curriculum leadership and management. Its content includes curriculum leadership, curriculum interpretation, curriculum planning, safety guidelines, etc. Teachers are required to complete and obtain the “Certificate in Professional Training for Primary Science Teachers (30 hours)” before applying for the “Certificate in Professional Training on Primary Science Curriculum Leadership (15 hours)”. The above training certificate is of an incentivising nature and is not a requirement for serving as Primary Science subject panel heads or level coordinators.

I confirm that:

* I have completed a minimum of 12 hours of the **“Professional Teacher Training Series for Introduction of Primary Science”** programme and provided the relevant information in **Form A**.
* I have completed \_\_\_\_\_ hours of other courses on the **designated course list** and provided the relevant information in **Form B**.
* I hold a bachelor’s degree in Science, Technology or Engineering conferred by a recognised tertiary institution in Hong Kong or hold an equivalent qualification. I intend to apply for an exemption from a total of 9 hours of training and have provided the relevant information in **Form C**.
* I have served as the General Studies subject panel head / Coordinator for STEAM / Coordinator for the “Quality Education Fund Thematic Networks” Project for 5 years or more. I intend to apply for an exemption from a total of 9 hours of training and have provided the relevant information in **Form D**.
* I have completed the “Certificate in Professional Training on Primary Science Curriculum Leadership (15 hours)” programme and provided the relevant information in **Form E**. **(Only applicable to those concurrently apply for the “Certificate in Professional Training on Primary Science Curriculum Leadership (15 hours)”)**

**Form A**: Completed a minimum of 12 hours of training courses from the **“Professional Teacher Training Series for Introduction of Primary Science”** programme

(Please refer to website: [https://www.edb.gov.hk/ps-pdp](https://www.edb.gov.hk/en/curriculum-development/kla/science-edu/primary-science/pdp.html) for details of the programme)

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| **Course ID** | **Course Title** | **No. of Hours** | **Date of Completion** | **Supporting Document Provided by the Teacher** | **Verified by Principal/ SMCs/IMCs Note 1** |
| CSD020240405 | e.g. “The Use of Scientific Models in Primary Science Lessons” | 6 | 11.3.2024 | e-Services record | ✓ |
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Note 1: Principal/SMCs/IMCs should verify the courses completed by the applicant, and retain the relevant supporting documents for inspection by EDB when necessary.

[To be continued on the next page]

**Form B**: Completed other courses on the [**designated course list**](https://www.edb.gov.hk/attachment/tc/curriculum-development/kla/science-edu/pri-sci/Designated_Courses_List(30hrs).pdf)

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| **Course ID** | **Course Title** | **No. of Hours** | **Date of Completion** | **Supporting Document Provided by the Teacher** | **Verified by Principal/ SMCs/IMCs Note 2** |
| CSD020230564 | e.g. Science and Technology Education Series at Primary Level: Exploratory Activity Workshop (1) (Properties of Air and Water) (New) | 3 | 7.11.2023 | e-Services record | ✓ |
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Note 2: Principal/SMCs/IMCs should verify that the course(s) completed by the applicant is/are courses on the **“Certificate in Professional Training for Primary Science Teachers (30 hours)”** [**designated course list**](https://www.edb.gov.hk/attachment/tc/curriculum-development/kla/science-edu/pri-sci/Designated_Courses_List(30hrs).pdf), and retain the relevant supporting documents for inspection by EDB when necessary.

[To be continued on the next page]

**Form C**: Hold a bachelor’s degree in Science, Technology or Engineering conferred by a recognised tertiary institution in Hong Kong or an equivalent qualification, and intend to apply for an exemption from a total of 9 hours of training

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| **Qualification Obtained** | **Name of Institution** | **Date of Issue** | **Supporting Document Provided by the Teacher** | **Verified by Principal/ SMCs/IMCs Note 3** |
| e.g. Bachelor in Science (Major in Physics) | e.g. XX University of Hong Kong | 3.12.2016 | Degree Certificate | ✓ |
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Note 3: Principal/SMCs/IMCs should verify whether the applicant holds the above-mentioned academic qualifications eligible for exemption and retain the relevant supporting documents for inspection by EDB when necessary.

**Form D**: Served as the General Studies subject panel head / Coordinator for STEAM / Coordinator for the “Quality Education Fund Thematic Networks (QTNs)” Project for 5 years or more, and intend to apply for an exemption from a total of 9 hours of training

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| --- | --- | --- | --- | --- | --- |
| **Post/ Job Title/**  **Project Title** | **Name of School/**  **Organisation** | **Year of Serving Note 4** | **School Year** | **Supporting Document Provided by the Teacher** | **Verified by Principal/ SMCs/IMCs Note 5** |
| e.g. General Studies Subject Panel Head | Serving school | 3 | 2019/20 – 2021/22 | e-Services record | ✓ |
| e.g. Coordinator of STEAM | Serving school | 2 | 2021/22 – 2022/23 | School record | ✓ |
| e.g. Coordinator of QTNs project | EDB | 2 | 2022/23 – 2023/24 | Project contract | ✓ |
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Note 4: If a teacher holds different job title within the same school year, the year of experience cannot be counted twice.

Note 5: Principal/SMCs/IMCs should verify that the applicant served the above-mentioned position(s).

**Form E**: Completed the **“Certificate in Professional Training on Primary Science Curriculum Leadership (15 hours)” programme**

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| **Course ID** | **Course Title** | **No. of hours** | **Date of Completion** | **Supporting Document Provided by the Teacher** | **Verified by Principal/ SMCs/IMCs Note 6** |
|  | “Certificate in Professional Training on Primary Science Curriculum Leadership (15 hours)” Programme | 15 |  |  |  |

Note 6: Principal/SMCs/IMCs should verify that the applicant has completed the programme, and retain the relevant supporting documents for inspection by EDB when necessary.

**Section C: Declaration by the Principal/SMCs/IMCs**

I hereby confirm that the applicant mentioned in Section A of this form has fulfilled the training hour requirements and that I have verified the information listed in Section B. I write to submit the application to EDB. The school will ensure the proper retention of all the relevant supporting documents provided by the applicant for inspection by EDB when necessary.

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|  | Signature of School Supervisor/Principal\* : |  |
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| School Chop | Name of School Supervisor/Principal\* : |  |
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|  | Date : |  |

\*Please delete the inappropriate