

LPF Writing Exemplar

Sports Day

Task Description

Students read an email from Ann to Paul. As Paul was in hospital, he could not go to the Sports Day. Students were asked to write a short email reply for Paul to answer Ann's questions.

Preparation

Before writing the email reply, students were given a simple situation as follows: Paul broke his leg a few days before the Sports Day and could not go to school. His friend, Ann, sent him an email to ask if he could attend the Sports Day and if she could pay him a visit. Students read the email from Ann before they wrote their own reply.

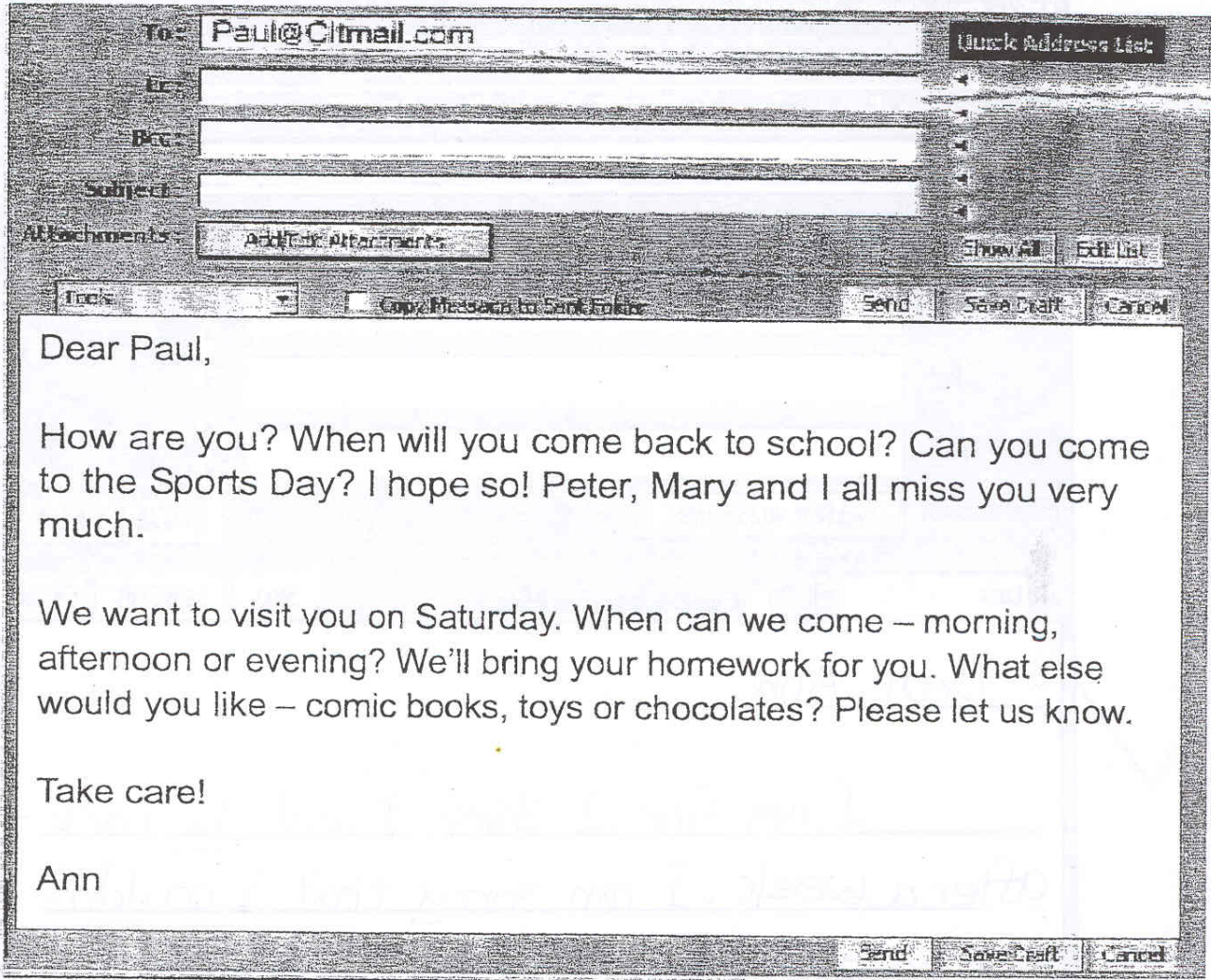
Learning Outcomes: ATM3

| Content | Organisation | Language and Style |
|--|--|--|
| <p>ATM3 Writing short texts to convey simple information, ideas and personal experiences on familiar topics</p> | <p>ATM3 Linking ideas quite coherently in a short text, or showing an awareness of overall organisation of ideas</p> | <p>ATM3 Using simple language forms and functions, and simple formats quite appropriately and accurately</p> |
| <p>The student can</p> <ul style="list-style-type: none"> • write a short email reply to exchange greetings and respond to Ann’s questions in her email | <p>The student can</p> <ul style="list-style-type: none"> • establish links using some simple cohesive devices, e.g. the connective ‘that’ to link ideas in ‘I am sorry that I couldn’t go to (the) sports day.’, ‘because’ to state the reason in ‘Ann, you can come anytime you want because I am very boring (bored).’ • arrange relevant ideas to show a generally clear focus, e.g. in the first part, the focus is on his health condition and plans for the sports day and in the second part, the focus is on inviting his friend to visit him | <p>The student can</p> <ul style="list-style-type: none"> • use a small range of simple vocabulary and expressions, e.g. ‘sorry’, ‘miss you’, ‘anytime you want’, and spell the words correctly • use the modal ‘will’ to talk about probability and ‘couldn’t’ to talk about ability, e.g. ‘I think I will be back to school...’, ‘I couldn’t go to (the) sports day.’ • show an awareness of using some stylistic features to support the purpose of the email reply, e.g. a friendly tone for the informal email • use some common punctuation marks and capitalisation quite accurately, e.g. commas, full-stops, the exclamation mark in the closing statement, ‘Have a good time!’ |

An email from Ann

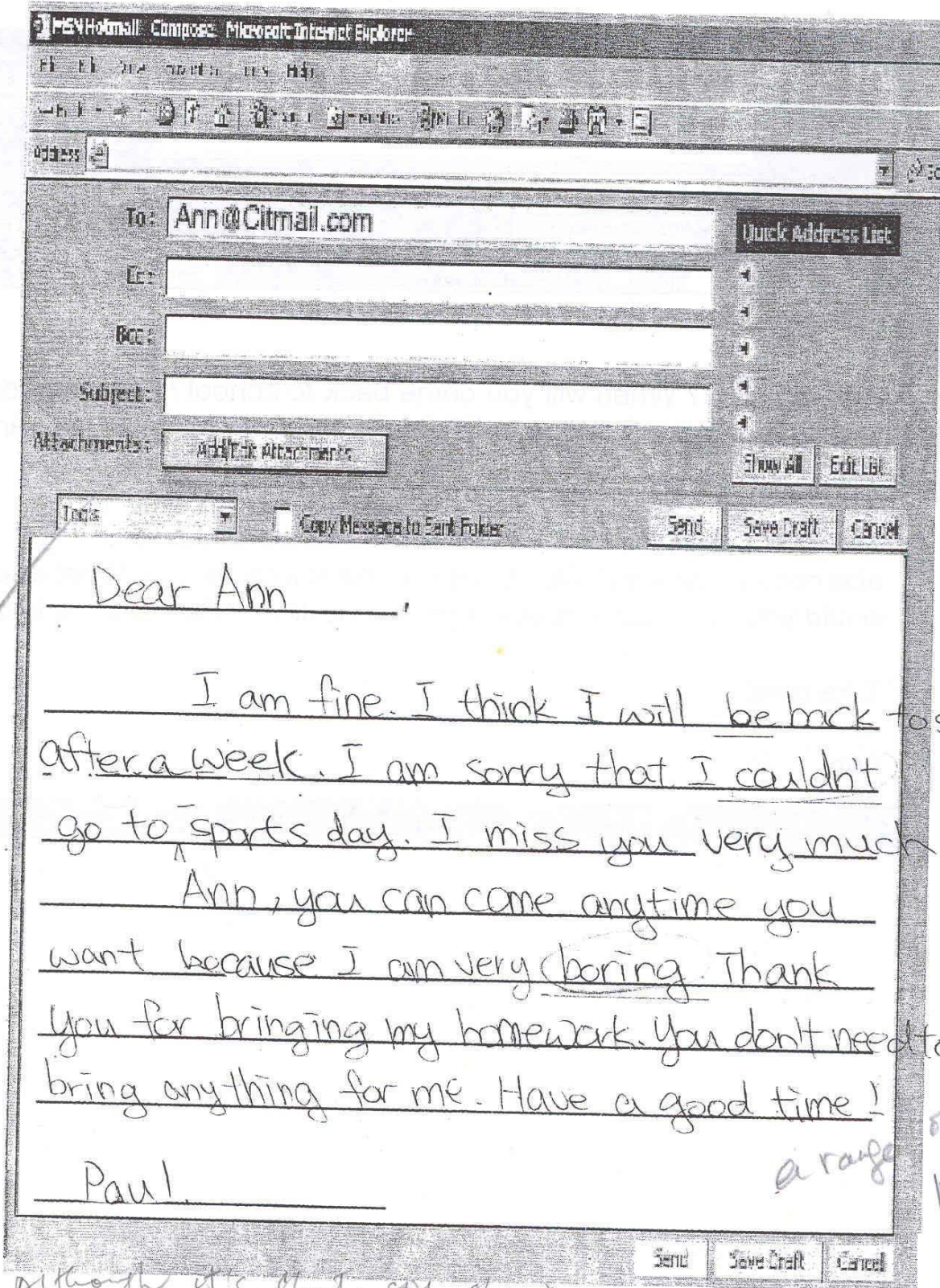
Part 3 ✍️

Unfortunately, Paul broke his leg a few days before the Sports Day. He could not go to school. Ann sent him an email. Read it.



Full text

Paul could not go to the Sports Day. He replied to Ann's email. Help Paul write his reply.



Although it's short, still show there's a variety of sentence structures

there's a variety of sentence structures

a range of sentence patterns!
S!