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| **Appendix 3**  **Application Form for Serving Principal External Observers**  **(For Application of Individual Principal)**  To Permanent Secretary for Education Attn: Ms YAU So-ching  Kindergarten Inspection Section   Room 1216, 12/F, Wu Chung House,   213 Queen’s Road East, Wanchai, Hong Kong   (Please submit the form via email [ikg63@edb.gov.hk](mailto:ikg63@edb.gov.hk) or fax 3104 0865)  I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name of the Principal) **apply to take part in** the Serving Principal External Observer Scheme in Quality Review. I have read and understood the duties of and the code of practice for external observers. I have **no less than 10 years of teaching experiences in early childhood education, including no less than 5 years of related managerial and supervisory experiences** (including experiences as senior teacher, vice principal or principal)\*. Details are as follows:   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Name of Organisation/School | Position Held\* | Date (Month/Year) | | Duration | | | In chronological order | | | From | To | Year | Month | | *Example：*  *ABC Kindergarten* | *Teacher* | *12/11* | *08/17* | *5* | *9* | | *XYZ Kindergarten* | *Senior Teacher* | *09/17* | *08/20* | *3* | *0* | | *XYZ Kindergarten* | *Principal* | *09/20* | *08/24* | *4* | *0* | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  |   *\* Full-time experiences acquired as at the application date would be counted. All information collected is for the present application only.*   |  |  | | --- | --- | | Name of School: School Number: | | | Contact Number: | Email: | | Signature of School Supervisor: Name of School Supervisor: | | | Signature of School Principal: Date: | | |  |  |
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