

**教育局**  
EDUCATION BUREAU

**小一人學申請表 (2025)**  
APPLICATION FORM FOR ADMISSION TO PRIMARY ONE (2025)

此表格只適用於申請官立或資助小一學位  
THIS FORM IS TO BE USED FOR APPLICATION FOR ADMISSION TO PRIMARY ONE  
IN A GOVERNMENT OR AIDED PRIMARY SCHOOL ONLY

填寫此表格前請參閱隨附的「填表須知」  
PLEASE READ CAREFULLY THE ATTACHED "NOTES ON HOW TO COMPLETE THE APPLICATION"

甲部：申請兒童資料  
PART A: APPLICANT CHILD'S PARTICULARS

1 住址所屬小一學校網編號  
POA SCHOOL NET OF HOME ADDRESS  
66

2 姓名(中文) 李自強  
NAME (IN ENGLISH) LEE CHEE KIEUNG TOM

3 證件編號 53445678(9)  
DOCUMENT NO. 證件類別 00  
DOCUMENT TYPE

4 性別 男(M) 女(F)  
SEX

5 出生日期 日 月 年  
DATE OF BIRTH 06 10 2019

6 有特殊教育需要的兒童  
CHILDREN WITH SPECIAL EDUCATIONAL NEEDS

7 不能以中文作為學習媒介  
CANNOT USE CHINESE AS LEARNING MEDIUM

8 通訊地址  
CORRESPONDENCE ADDRESS  
大廈名稱 BUILDING NAME  
樓 FLOOR 8 座 BLOCK 4  
屋邨/村名稱 ESTATE/VILLAGE WAI YI GARDEN  
街道名稱及號數 NO. AND STREET NAME 123, CHUNG MEI ROAD  
區 DISTRICT TSING YI

乙部：家長/監護人資料  
PART B: PARENT/GUARDIAN'S PARTICULARS

9 姓名(中文) 李仕偉  
NAME (IN ENGLISH) LEE SZE WAI

10 證件編號 A678901(8)  
DOCUMENT NO. 證件類別 01  
DOCUMENT TYPE

11 住宅電話 24682408  
HOME TEL. NO.

12 與申請兒童關係 Father  
RELATIONSHIP WITH APPLICANT CHILD

日間聯絡電話/手提電話 93456789  
DAYTIME CONTACT TEL. NO. / MOBILE PHONE

13 教育局專用  
FOR OFFICE USE ONLY A B

14 學校授課時間 \*  
SCHOOL SESSION 上午 AM 下午 PM 全日 WD

15 學校專用  
FOR SCHOOL USE ONLY 學校編號 SCHOOL NUMBER

16 是  否   
(A) 兄/姊在該小學就讀或父/母在該小學就職  
SIBLING(S) STUDYING OR PARENT(S) WORKING IN THE PRIMARY SCHOOL APPLIED FOR

17 4  
父/母或兄/姊姓名\* 現讀班級  
NAME OF PARENT/SIBLING CLASS ATTENDING  
LEE SIU MING P3A

18 6  
父/母或兄/姊姓名\* 畢業年份/現讀班級\*  
NAME OF PARENT/SIBLING YEAR OF GRADUATION / CLASS ATTENDING  
LEE SZE WAI 1984

19 是  否   
本人有超過一名子女在自行分配學位階段向同一間小學申請  
I HAVE MORE THAN ONE CHILD APPLYING FOR DISCRETIONARY PLACES IN THE SAME PRIMARY SCHOOL

其小一人學申請編號是：  
THE POA APPLICATION NUMBER(S) IS/ARE: 87654321

1. 本人謹作以下聲明：  
(i) 本人為上述申請兒童的家長/監護人\*；及  
(ii) 此表格內的資料全屬正確無訛。倘若有意虛報資料，本申請將會作廢及申請兒童獲派的學位將會被取消。

2. 本人明白教育局會在有需要時採取適當的行動，查核此申請表內所提供的資料，及/或有關此申請所提供的資料的真確性。教育局亦可能因此而要求本人親身並提供任何相關的文件和資料，及/或作出宣誓。本人明白，如有需要，教育局亦可能進行家訪，查核此申請表內所提供的資料，及/或與此申請有關的資料的真確性。本人理解，若教育局在合理及有必要的情况下作出上述要求，以證實此申請表內，及/或有關此申請所提供的資料的準確性和真確性，而本人又未有向教育局提供此等協助及/或資料，教育局則會就本人的申請採取相應行動，其中包括暫緩處理有關的申請。

3. 本人同意教育局聯絡有關人士、公司、機構或政府部門，向他們查閱此申請表內，及/或與此申請有關的個人資料，以核實此申請表內，及/或與此申請有關的資料的真確性及作為學位分配事宜和其他與教育有關的用途。本人亦同意任何人士、公司、機構或政府部門為此向教育局提供有關的個人資料，其中包括暫緩處理有關的申請。

4. 本人已明白印於表背關於在此表格提供的個人資料的用途，和有關查閱及改正資料的權利。

5. 本人謹知只能為申請兒童向一間官立或資助小學申請學校自行分配的學位。倘若同時申請多間官立或資助小學，則本申請將會作廢及申請兒童將不獲分派自行分配學位。

6. 本人已明白申請兒童如獲直接資助計劃(直資)小學取錄，在接受直資學校小一學位後，將不能透過小一人學統籌辦法獲派小一學位，如他/她已透過小一人學統籌辦法獲派學位，該學位亦會被取消。

7. 本人已明白申請兒童若已獲私立小學取錄而仍然繼續參加小一人學統籌辦法，其名字將會在統一派位結果公布前送交有關小學參考。

\* 請將不適用者刪去

1. I declare that:  
(i) I am the parent/guardian\* of the aforementioned applicant child; and  
(ii) To the best of my knowledge and belief, the information contained in this form is true and correct. If false information is provided, this application will be rendered null and void and the Primary 1 place allocated on the basis of this application will be withdrawn.

2. I understand that the Education Bureau (EDB) will take such measures as they consider necessary and appropriate to verify the information provided in and/or in relation to this application and I may be required to attend interview and provide EDB with any document and information, and/or to make any sworn declaration for such purpose. I understand that EDB may also conduct home visits to verify the information provided in and/or in relation to this application as and when necessary. I understand that if EDB is not provided with such assistance and/or information as reasonably necessary to satisfy it as to the accuracy and truthfulness of the information provided in and/or in relation to this application, EDB will take any necessary action in relation to my application, including holding it in abeyance.

3. I give consent to EDB to disclose the personal data provided in and/or in relation to this application to, and to liaise with, any person, company, organization or government department/bureau concerned for the purpose of verifying the information provided in and/or in relation to this application, school places allocation and other education-related purposes. I also give consent to any person, company, organization or government department/bureau to release my personal data to EDB for any of such purposes.

4. I understand the purposes for which the personal data provided by means of this form will be used, as well as my rights for data access/correction as printed overleaf.

5. I understand that I may apply for a discretionary place for the applicant child in only ONE government or aided primary school. I also understand that if multiple applications are made, this application will be rendered null and void and any discretionary place offered on the basis of this application will be withdrawn.

6. I understand that if the aforementioned applicant child has accepted the offer of a Primary 1 place in a Direct Subsidy Scheme primary school, he/she will not be allocated a Primary 1 place through the Primary One Admission System. If a school place has been allocated to him/her through the Primary One Admission System, that school place will be withdrawn.

7. I understand that if the aforementioned applicant child has been offered a Primary 1 place by a private primary school and yet opted to remain in the Primary One Admission System, his/her name will be sent to the primary school concerned for information prior to the release of results of Central Allocation.

\* Delete whichever is inappropriate

日期 Date: 23.9.2024

家長或監護人簽署 Signature of parent/guardian: Sze Wai LEE

SAMPLE & REMARKS

- POA School Net of Home Address:** The whole territory is divided into 36 POA School Nets. A list of areas falling within each POA School Net can be found in the appendix. Please fill in the corresponding 'number of the POA School Net' in which the applicant child resides. The applicant child's home address should be the applicant child's only or principal place of residence, i.e. a dwelling place at which the applicant child resides and which constitutes his / her sole or main home. If applicant children intend to commute daily to schools in Hong Kong, their parents should leave blank the box 'POA SCHOOL NET NO. OF HOME ADDRESS' in the top right-hand corner.
  - Name:** Please write the name of the applicant child in Chinese, if applicable. **The name in English must be supplied** (in BLOCK letters). Write the surname first, starting from the first box, leaving a blank between words. Punctuation is not required. The name entered must agree exactly with that on the applicant child's Hong Kong Birth Certificate or other identity documents (e.g. Passport, Document of Identity, Re-entry Permit, etc.).
  - Document No. and Document Type:** Please fill in the applicant child's **Identity Document Number** in the boxes provided and write in the boxes provided for the Document Type. If the applicant child was born in Hong Kong, please fill in his / her Hong Kong Birth Certificate Number. Please refer to Note 1 on 'Document No. and Document Type'.
  - Sex:** Please put a tick '✓' in the appropriate box.
  - Date of Birth:** Please fill in the applicant child's date of birth in the boxes provided. For example, if he / she was born on 6 October 2019, the date should appear as  

D	D	M	M	Y	Y	Y	Y
0	6	1	0	2	0	1	9
  - Children with Special Educational Needs:** If parent / guardian considers that the applicant child may have special educational needs, please put a tick '✓' in the box provided. Please refer to Note 2 on 'Children with Special Educational Needs'.
  - If the applicant child cannot use Chinese as a learning medium, please put a tick '✓' in the box provided. Please refer to Note 3 on 'Cannot Use Chinese as the Learning Medium'.
  - Correspondence Address:** Please fill in the correspondence address in English (one letter per box; punctuation is not required). If the residential address is different from the correspondence address, please also complete the '**RESIDENTIAL ADDRESS**' Column. Electricity bills, gas bills, or water bills may be helpful in completing the address.
  - Name:** Please write the parent / guardian's name in Chinese, if applicable. **The name in English must be supplied** (in BLOCK letters). Write the surname first, starting from the first box, leaving a blank box between words. Punctuation is not required. Please ensure that the name entered agrees with that on the parent / guardian's identity document.
  - Document No. and Document Type:** Please write the parent / guardian's identity document number in the boxes provided, starting from the first box, and indicate the document type in the boxes provided by filling in the appropriate codes as shown in Note 1 on 'Document No. and Document Type'.
  - Tel. No.:** For communication purposes, please fill in the parent / guardian's home telephone number and daytime contact telephone number / mobile phone number, in the boxes provided. **Email Address:** If parents / guardians wish to activate the POA e-Platform accounts for viewing the results of allocation of discretionary places, submitting applications and viewing the results for central allocation via the e-Platform, please provide the email address. Please refer to Note 4 on 'POA e-Platform'.
  - Relationship with Applicant Child:** Please state the parent / guardian's relationship with the child, such as 'father', 'mother', etc. Relevant documents about the relationship are required when necessary.
  - This column is to be filled in by the Education Bureau.
  - Please fill in the name of the school you wish to apply for. **School Session:** Delete whichever is inappropriate.
  - School Number:** To be filled in by the school.
  - For applicant children with sibling(s) studying or parent(s) working in the school to which they apply for, please put a tick '✓' in the box provided. Please fill in the name of sibling / parent and class attending (if applicable) in the space provided. Those who fill in the information of Item A of Part C should not fill in Item B of Part C and the box marked 19.
  - 18. For applicant children with **no** sibling(s) studying and parent(s) **not** working in the school to which they apply for, please fill in Item B (the Points System). Applicant children **may claim only one of the relationships (1) to (5)** and **one of the relationships (6) to (7)**. They will be awarded the points indicated upon verification of claimed relationships. Relationships other than those listed will not be accepted.
- If the applicant child:
- claims any of the relationships (1) to (5), please indicate the type of relationship by writing the NUMBER in the box marked 17. Applicant children claiming any of the relationships (1) to (4) should write the name of parent / sibling in the space provided;
  - claims the relationship (2) or (4), please indicate the year of graduation / class attending in the space provided;
  - claims as a first-born child, he / she must be the eldest child in the family irrespective of sex. Please refer to Note 5 on 'First-born Child'.
  - claims the relationship (6) or (7), parents / guardians are advised to consult the school direct about the definition of 'same religious affiliation' / 'a member of the same organization' before submitting the application form. For details, please refer to item (v) and (vi) on Page 6.
- If the applicant child has more than one relationship in the relationships (1) to (5), please choose the one that carries the highest points.
- If the applicant child claims any of the relationship (6) (for applicant child) or (7) (for parent), please indicate the type of relationship by writing the NUMBER in the box marked 18.
- If more than one child of the family apply for discretionary places of the same school, please put a tick '✓' in the box provided, and fill in the POA application no. of the other child(ren) in the space provided.
  - Signature of parent / guardian:** Please note that the name indicated in the documentary proof of the residential address should agree with that of the parent / guardian.