

NOTES TO PARENTS

- (1) **Please note that children who have been allocated a Primary One (P1) place previously, or pupils who are studying in a government, aided, Direct Subsidy Scheme or private primary school in Hong Kong cannot participate in the Primary One Admission (POA) System.** If you have decided to withdraw your child/ward's application for a place in a government/aided primary school, you are requested to inform the School Places Allocation Section (POA) as soon as possible so that your child/ward's application could be deleted from the System.
- (2) Please check carefully the particulars of your child/ward printed on the enclosed letter. If you detect any errors, please contact the School Places Allocation Section (POA) in person or contact, Mr Jimmy WAN (Tel: 2832 7640), Ms Esther CHAN (Tel: 2832 7636) or Ms M C LO (Tel: 2832 7611) of the School Places Allocation Section immediately.
- (3) About 10% of the school places earmarked for Central Allocation (CA) are for unrestricted school choices (Part A). Parents can obtain information of schools in all POA school nets from the kindergarten or kindergarten-cum-child care centre that their child is studying, the Education Bureau (EDB)'s 24-hour Automatic Telephone Enquiry Service (Facsimile Service) 2891 0088, the EDB's POA Website [Path: EDB website (www.edb.gov.hk) > Education System and Policy > Primary and Secondary Education > School Places Allocation Systems > Primary One Admission System] or the School Places Allocation Section. Parents may also refer to the enclosed '**Choice of Schools List for Central Allocation**' of their POA school net of home address, '**Choice of Schools Form**', sample of '**Choice of Schools Form**' and '**Notes on How to Complete the Choice of Schools Form**' before making choices of schools for their children.
- (4) If you have moved after submitting your child/ward's application or will be moving in the near future, you are requested to go to the School Places Allocation Section (POA) as early as possible to report your change of address. Documentary proof with photocopies (including stamped tenancy agreement, demand note for rates, public housing tenancy agreement or water/ electricity/ town gas/ residential telephone bills) in respect of your new residential address should be produced. Any delay in reporting such changes may result in your child/ward not being able to be allocated a Primary One place in the new school net. If parents cannot provide the above proof of residential address or have any enquiries, please contact the School Places Allocation Section of the EDB at 2832 7700 for appropriate advice and assistance.
- (5) Please be reminded that parents should fill in the 'POA SCHOOL NET NO. OF HOME ADDRESS' on the 'Choice of Schools Form' based on the actual residential address of their child. If false address is provided, the application will be rendered null and void and the P1 place allocated will be withdrawn. The EDB may take such measures as they consider necessary and appropriate to verify the residential address of the applicant child. The EDB may request parents to produce other relevant documents and information, such as further proof of residential address, or to make statutory declaration for such a purpose. The EDB may also conduct home visits as and when necessary.
- (6) If parents have registered as POA e-platform users and bind their accounts to "iAM Smart+", they may choose to submit the "Choice of Schools Form" through electronic means. Parents may also bring along **the enclosed letter** and your **Hong Kong Identity Card** to the designated CA Centre to make school choices. If you are away from Hong Kong and are unable to collect or return the 'Choice of Schools Form' in person during the specified period, you may entrust the task to a representative. He/She must bring along the enclosed letter or the parent's copy of the 'Application Form for Admission to Primary One' together with your letter of authorization to the Centre to complete the formalities on your behalf. Parents may use or make reference to the sample letters of authorisation available on the Homepage of the EDB.
- (7) EDB will arrange to deliver the "Primary One Registration Form" with the result of CA by post to your correspondence address provided in the POA application form from 4 June 2025 to 5 June 2025 through the "Local CourierPost" service provided by Hongkong Post. The letter will be delivered to door. If attempt of door delivery by Hongkong Post fails, a "Mail Collection Notification Card" will be left for parents to collect it from the designated post office starting from the afternoon of the following working day. If parents have not received the "Primary One Registration Form" or the "Mail Collection Notification Card" issued by Hongkong Post by 6 June 2025, they could collect the "Primary One Registration Form" at the designated "Collection Centre" from 7 June to 8 June 2025 (For the latest arrangements, please refer to EDB POA Website).

- (8) Apart from issuing the “Primary One Registration Form” by post, if parents wish to receive the results of the CA for POA 2025 of their applicant children via SMS message on 4 June 2025, they may provide a mobile phone number which can receive SMS message on the Choice of Schools Form and indicate their consent to receive the results of the CA via this mobile phone number. If parents have registered as POA e-platform users and bind their accounts to “iAM Smart” or “iAM Smart+”, they may also choose to view the result of CA through electronic means.
- (9) In the event of tropical cyclone or heavy persistent rain during the period of release of CA results or registration, please pay heed to radio or television announcements on any special arrangements.

[In case of discrepancies between the English and Nepali/Urdu/Hindi/Tagalog/Thai/Bahasa Indonesia/Punjabi (Indian)/Vietnamese versions, the English version shall apply and prevail.]