



E-LICENSING FOR SCHOOL REGISTRATION

School Registration and Compliance Section
Education Bureau

2024





EDB would implement e-licensing in phases

For newly registered schools:

- With effect from **1 July 2024**, all certificates of provisional registration and school registration issued by the EDB will be in **electronic form with adoption of digital signature and 'e-Proof'**(認證易), to replace the traditional manually signed paper certificates.
- Once a school's registration application is approved pursuant to the Education Ordinance, the EDB will issue the electronic Certificate of Provisional Registration and Certificate of Registration (PDF) to the school supervisor by email.



Replacement Exercise in Phases

For registered schools:

- Starting from **September 2024**, the EDB will commence a replacement exercise for schools with paper certificates **in phases**.
- All registered schools under Section 13 of the Education Ordinance would be eligible to obtain their electronic registration certificates **at no cost**.
- Schools are **not** required to make any application to EDB.
- Their Paper certificates need to be returned to the EDB.

BENEFITS

- **Being verifiable:**

E-Cert is digitally signed and embeds with an e-Proof, making use of blockchain technology.

- **Better accessibility:**

Schools can easily access and retrieve e-Cert.

- **Saving time:**

Schools can receive e-Cert anytime, no longer need to collect in person.





表格 2
FORM 2
教育條例
EDUCATION ORDINANCE
(第279章)
(Chapter 279)

(條例第18(1)條)
[s. 18(1).]

註冊編號
(Registration Number) 600000

學校註冊證明書

CERTIFICATE OF REGISTRATION OF A SCHOOL

1. 本人證明下述學校已根據《教育條例》第13條註冊 -
I certify that the undermentioned school is registered under section 13 of the Education Ordinance -

學校的註冊名稱
Registered name of school:

(中文) 認證易教育中心

(in English) E-PROOF EDUCATION CENTRE

2. 可用以營辦該校的房產如下 -
The premises in which the school may be operated are -

- (i) 九龍教育路3號商業中心8號舖
SHOP 8, COMMERCIAL CENTRE, 3 EDUCATION ROAD, KOWLOON

其詳情已在存放於本人處並經本人批准的圖則第(15) in 1055-2010-8080-9025-10000(P001) 號內顯示及說明。
as more particularly shown and described on Plan No. (15) in 1055-2010-8080-9025-10000(P001) deposited with and approved by me.

(本證明書取代由教育局於 2024 年 5 月 23 日所簽發的學校註冊證明書。)
(This is a replacement of the Certificate of Registration of A School issued by the Education Bureau on 23 May 2024.)

QR code



香港 2024 年 5 月 23 日
Hong Kong, 23 July 2024

Digitally signed

代教育局常任秘書長簽發
此乃電腦編印文件，毋須簽署。
for Permanent Secretary for Education
This is a computer printout and
no signature is required.

警告

學校的註冊，
Registration of
requirement of the
affect or modify a

E-certificate

其他與學校有關的條例
compliance with any
ol, nor does it in any way
ated.



表格 2
FORM 2
教育條例
EDUCATION ORDINANCE
(第279章)
(Chapter 279)

(條例第18(1)條)
[s. 18(1).]

註冊編號
(Registration Number) 600000

學校註冊證明書

CERTIFICATE OF REGISTRATION OF A SCHOOL

1. 本人證明下述學校已根據《教育條例》第13條註冊
I certify that the undermentioned school is registered under section 13 of the Education Ordinance -

學校的註冊名稱
Registered name of school:

(中文) 認證易教育中心

(in English) E-PROOF EDUCATION CENTRE

2. 可用以營辦該校的房產如下
The premises in which the school may be operated are -

- (i) 九龍教育路3號商業中心8號舖
SHOP 8, COMMERCIAL CENTRE, 3 EDUCATION ROAD, KOWLOON

其詳情已在存放於本人處並經本人批准的圖則第(15) in 1055-2010-8080-9025-10000(P001) 號內顯示及說明。
as more particularly shown and described on Plan No. (15) in 1055-2010-8080-9025-10000(P001) deposited with and approved by me.



教育局常任秘書長
(黎煥遊代行)
(W C LAI)

for Permanent Secretary for Education

香港 2024 年 5 月 23 日
Hong Kong, 23 May 2024

警告
WARNING

學校的註冊，並不豁免學校的擁有人、校董或任何其他人士遵守《建築物條例》(第123章)或在任何其他與學校有關的條例的規定，亦不對與以營辦該校的房產有關的協議或契諾有所影響或修改。

Registration of a school does not release the owners or managers or any other person from compliance with any requirement of the Buildings Ordinance (Cap. 123) or any other Ordinance relating to the school, nor does it in any way affect or modify any agreement or covenant relating to any premises in which the school is operated.

Paper Certificate



Are there any differences between paper cert and e-Cert ?

- The electronic certificates for school registration possess **the same legal status** as the hardcopy certificates.
- Both certificates **contain the same information**, i.e. school registration number, registered name, its premise address(s), date of issue, period of validity and the responsible officer of the EDB.
- Same as paper certificate, the printed copies and photocopies of electronic certificates for school registration are required to be displayed in a conspicuous place in each of the premises at all times for compliance with the legal requirement.



Are there any differences between paper cert and e-Cert ?

- Each electronic certificate is **digitally signed** by the responsible officer of the EDB.
- The electronic certificate embeds an **e-Proof**.
- Each electronic certificate will contain an encrypted QR code, which is **verifiable** for the certificate holder and the general public.



How to get the e-Cert ?

- The school supervisor will receive the notification message from the EDB, regardless of whether the school is registered or under application.
- Private schools offering non-formal curriculum schools ('tutorial schools') would receive the e-Cert (PDF) by email. The relevant SMS message would be sent to the school supervisor accordingly, if desired.

- Aided, caput, DSS, private primary schools, as well as kindergartens would receive the respective e-Cert (PDF) by **the Fast Information Transmission System (FITS) – School Messaging Module (SMM)** of EDB.



<https://clo.edb.gov.hk>

How to verify the e-Certificate ?

Step 1. To access the e-Proof website: <https://www.eproof.gov.hk>

The screenshot shows the 'e-Proof' website interface. At the top, there is a navigation menu with links for 'Verification', 'About', 'What's New', 'Supported e-Proof Documents', 'Tutorial', 'FAQ', and 'Contact Us'. The 'Verification' page features a large heading and a description of the service. A QR code scanner interface is visible, with a 'TURN ON CAMERA' button. A file upload area is at the bottom with a 'BROWSE FILE' button. Two annotations are present: a pink box pointing to the file upload area and a blue box pointing to the camera button.

e-Proof [Verification](#) [About](#) [What's New](#) [Supported e-Proof Documents](#) [Tutorial](#) [FAQ](#) [Contact Us](#) [ENG](#) [繁](#) [簡](#)

Verification

e-Proof provides a one-stop platform to enable users to verify the authenticity of the e-Proof documents issued by the Government of the Hong Kong Special Administrative Region in a smart and convenient way.

Scan the QR code to verify the authenticity of the e-Proof documents.

TURN ON CAMERA




2. The school personnel / e-Cert holders drags and drops the e-Certificate (PDF) to here

Drag and drop the e-Proof document(s) or select the e-Proof document(s) by clicking "BROWSE FILE".

BROWSE FILE

2. The public turns on camera of smartphone to scan

VERIFICATION RESULTS

✓ Verified	⚠ Revoked	⚠ Expired
<p>Based on the QR code you provided This e-Proof document is issued by EDUCATION BUREAU</p> <ul style="list-style-type: none">✓ has not been tampered with✓ has not been expired✓ has not been revoked <p>⚠ Note: Except the QR code, the contents shown in the e-Proof document or its printed form you provided, are not within the scope of verification. Please be reminded to check whether the information shown is correct.</p>	<p>This e-Proof document is issued by EDUCATION BUREAU</p> <p>✓ has not been tampered with</p>	<p>This e-Proof document is issued by EDUCATION BUREAU</p> <ul style="list-style-type: none">✓ has not been tampered with✓ has not been revoked <p>⚠ Note: Except the QR code, the contents shown in the e-Proof document or its printed form you provided, are not within the scope of verification. Please be reminded to check whether the information shown is correct.</p>
 <p>SCHOOL NO.</p>	 <p>SCHOOL NO. 600000</p> <p>SCHOOL NAME PAPER CERT EDUCATION CENTRE</p> <p>SCHOOL ADDRESS 1. SHOP 8, COMMERCIAL CENTRE, 3 EDUCATION ROAD, KOWLOON</p>	 <p>SCHOOL NO. 600000</p> <p>SCHOOL NAME</p>

Verified

Revoked

Expired

If the e-Cert is valid, then it will show -


- 6-digit school no.
- School Name
- School Address

✓ Verified

Based on the QR code you provided
This e-Proof document is issued by
EDUCATION BUREAU

- ✓ has not been tampered with
- ✓ has not been expired
- ✓ has not been revoked

⚠ Note: Except the QR code, the contents shown in the e-Proof document or its printed form you provided, are not within the scope of verification. Please be reminded to check whether the information shown is correct.



SCHOOL NO.
600000

SCHOOL NAME
E-PROOF EDUCATION CENTRE

SCHOOL ADDRESS
1. SHOP 8, COMMERCIAL CENTRE, 3
EDUCATION ROAD, KOWLOON

ISSUER
EDUCATION BUREAU

SAVE RESULT



~ THANK YOU ~

For enquiry, please contact us at 2186 6420
or by email (sr@edb.gov.hk).

E-licensing website: https://www.edb.gov.hk/en/sch-admin/sch-registration/about-sch-registration/e_licensing.html

