Annex 19

# Agenda for Crisis Management Evaluation Meeting

* + - 1. Evaluate the arrangements, difficulties encountered and areas of improvement
* Teachers report students’ responses (Refer to Teachers’ Feedback Form, Annex 12);
* Staff share comments with regard to the crisis management and support work (Refer to Teachers’ Feedback Form, Annex 12).
  + - 1. Remind teachers about the signs of students who are emotionally disturbed and the importance of ongoing observation, as well as monitoring of students’ reactions.
      2. Discuss short-term follow-up
* Arrange staff to conduct counselling;
* Arrange support or provide special arrangement for staff in need;
* Consider the need for additional staff meetings and set the agenda, time and venue of meetings if necessary.
  + - 1. Discuss long-term follow-up
* Plan for educational activities for the whole school (e.g. life education, suicide prevention activities, guidance/ discipline work);
* Identify training needs of teachers on crisis management and support.