Annex 6

# Reminders for Teachers

1. Obtain all relevant information as far as possible and take care of your own emotions before rendering support to students.
2. If you need additional support to assist you manage the students’ emotions, please inform the SCMT to make the arrangement.
3. Listen to students with patience and understanding. Accept different emotions and observe students’ emotions continuously.
4. Refer all media enquiries to the spokesperson of the school.
5. Make special arrangements and allow flexibility in the school routines if necessary, e.g. allow breaks for students during lessons or postpone tests.
6. Attend staff meetings and evaluation meetings to report and receive updated information.